



19048 US HWY 54 Rockport, IL 62370 (217) 285-2759 <u>www.HopewellWinery.com</u> Our event planning manual is designed to help you create a special event for you and your guests. "Creating special experiences one guest at a time" is our service promise to you. To make event arrangements or to discuss details of your special event, please contact us at (217) 285-2759 or email support@hopewellwinery.com.

Amenities

Hopewell Winery's beverage selection includes soda, tea, water, coffee, beer and wine. When arranging an event, soda and alcohol can be pay as you go or provided in open bar service. When you pay as you go, all soda and alcohol must be paid by guests when they order from the bar. Open bar allows all guests to order soda and alcohol without payment and the total bar bill will be added to the catering total. Catering services are also provided and our catering manual may be viewed at http://www.hopewellwinery.com/catering_manual.pdf.

Specialized Items

Hopewell Winery will be glad to try and fulfill any special requests. Additional costs may be incurred. It is not permissible for guests to bring in outside food or beverages but exceptions are sometimes made.

Commitment to Your Safety

To ensure a safe and enjoyable time and to maintain compliance with the rules and regulations of the state of Illinois, no outside alcoholic beverages may be brought on premise. Hopewell Winery reserves the right to cancel an event or evict any guests who possesses or consumes outside alcoholic beverages brought on premise. It is the responsibility of the party to ensure that no minors or intoxicated persons consume alcoholic beverages during your function. Hopewell Winery reserves the right to check for proper identification and refuse service to any person that appears to be intoxicated.

Payment Options

All event deposits and purchases can be secured with cash, a credit card, or check. Given at time of event or pre-paid by check. For your convenience, we accept MasterCard, Visa, American Express and Discover. Check should be remitted to:

Hopewell Winery 19048 US HWY 54 Rockport, IL 62370



Hopewell Winery will provide weddings and receptions with twelve tables and one hundred chairs. A \$200 deposit is required upon making the reservation. Deposits are nonrefundable within two months of the event. Hopewell Winery does not charge a setup fee if you decorate during our business hours. Any setup outside business hours incurs a \$20/hour setup fee. Hopewell Winery can fulfill all your catering needs including wedding cakes and desserts.

Wedding

Most groups prefer to get married outside but the banquet hall is also available. \$200 November - March \$300 April - October

Receptions

When you rent the facility for a reception you have use of the banquet hall, wine bar and yard. Our banquet hall sits on an acre yard and the hall itself can seat up to 100 guests. A bartender can be provided in the banquet hall or the winery. Catering services can be provided for an additional cost.

\$100 per hour

Clean Up Fee

A non-negotiable clean up fee is required for all weddings and receptions. \$150 per event

Wedding & Reception Combo

If you choose to host your wedding and reception at the winery the cost of the reception rental fee is reduced to \$75 per hour.

Common Questions

Can we purchase kegs for a reception?

No, all alcohol must be purchased through Hopewell Winery and is subject to the alcohol we currently sell.

What alcohol do you sell? We sell Hopewell wines and beer. Beer includes anheuser-busch and miller products.

Can we have food provided for the reception by a third party caterer?
You bet, it's your special day! Although Hopewell Winery can meet most general catering needs, we have no problem with you ordering food and pastries through a catering company.

Can we have our rehearsal dinner at the winery?

Absolutely! We specialize in those type of events. There is not a rental fee for a rehearsal dinner. But please be aware that we do not allow any outside food, pastries or beverage during a rehearsal dinner.

Bridal & Baby Showers

Depending on the size of your shower there are several options to choose from. One hour of setup is allowed before the shower. All clean up must be done by the party or a \$150 clean up fee will be assessed.

Small Shower (5-30 guests)

The shower is small enough to be held inside the winery. \$50 per hour

Medium Shower (31-60 guests)

The shower is too large for the winery and must be held in the banquet hall. \$75 per hour

Large Shower (61+ guests)

The shower is too large for the winery and must be held in the banquet hall. \$100 per hour

View our catering manual at http://www.hopewellwinery.com/catering_manual.pdf All prices subject applicable sales tax.

Business & Private Parties

Generally a group of family, friends or co-workers will come to Hopewell for a couple hours to eat a meal and enjoy each other's company. If Hopewell Winery is catering your event, then there is no fee to rent the winery or banquet facility when you are having a get together with family, friends and co-workers. No elaborate setup or decorations are allowed pre-event and a \$400 minimum food order is required. You can view our catering manual at http://www.hopewellwinery.com/catering/catering_manual.pdf. Call 217-285-2759 to make reservations,